

MINUTES OF THE MEETING
OF
KINGMAN AIRPORT AUTHORITY, INC.
AIRFIELD COMMITTEE
August 8, 2017

A regular meeting of the Kingman Airport Authority, Inc. Airfield Committee was held on August 8, 2017 commencing at 4:30 P.M. in the Kingman Airport Authority Conference Room, 7000 Flightline Drive, Kingman, Arizona, pursuant to duly mailed and posted notice.

MEMBERS PRESENT WERE: Scott Brackett; Teresa Butterfield; Paul Gaines; Jean Liss; Mike Taylor; Janet Watson; Lee Westrope

MEMBERS ABSENT WERE: Tom Clark; Richard Holmstrom; Tom McLarty; Martin Swanty

OTHERS PRESENT WERE: Richard Christman; David Wyatt

STAFF PRESENT WERE: Bob Riley

The Chairman, Jean Liss called the meeting to order.

On **motion** by Mike Taylor, **seconded** by Janet Watson, the Airfield Committee approved the minutes of the June 13, 2017 meeting as presented.

Discussion and Recommendation: A Request form a European Production Company to close the Kingman Airport for Eight Hours, One Day, in late September to Accomodate Filming

Bob Riley stated that a European Production Company has made a request to film a popular television program that is seen internationally, at the Kingman Airport. He added there will be approximately 40 people in the production crew and they are proposing to create obstructions on the runways and taxiways that will require the airport to be closed during filming, which is anticipated to be completed within one day. He also presented a draft Memorandum of Understanding to be utilized as the permit.

There was a discussion on closing the airport and the Notice To Airmen (NOTAM) process; escorts required to move the production crew around the airport along with monitoring the UNICOM; making provisions for Ameriflite and emergency aircraft movements; and the ability to recapture costs associated with the proposed activity while promoting the airport internationally within the television program.

On **motion** by Janet Watson, **seconded** by Mike Taylor, the Airfield Committee recommended the Board of Directors allow the Kingman Airport to be closed for 8 hours in late September to allow the production/filming of a television program to be seen internationally and that the proposed Memorandum of Understanding be completed for use as the filming permit.

Bob Riley stated that he is working on accurate maps to delineate the area for the aviation easements for both the City and the County. He added that once completed, the easements, resolutions and maps will be brought back for review prior to submittal to the governmental entities.

There was a discussion of the planning process and it was the consensus of the members present to invite the City's Planning Staff to a meeting to discuss the process further.

Bob Riley reported that the environmental engineers had been back to conduct further testing on the materials previously drilled from the dross site. He added that the schedule for additional testing is being reviewed by DEQ.

There being no further business or discussion the meeting was adjourned at 5:10 PM.

Signed: /s/ Jean Liss, Chairman

Attest: /s/ Scott Brackett