

MINUTES OF THE MEETING
of
KINGMAN AIRPORT AUTHORITY, INC.
BOARD OF DIRECTORS
October 27, 2016

A regular meeting of the Board of Directors of Kingman Airport Authority, Inc. was held on October 27, 2016 commencing at 4:30 P.M. in the Airport Authority Conference Room, 7000 Flightline Drive, Kingman, AZ 86401 pursuant to duly mailed and posted notice.

DIRECTORS PRESENT: Mike Blair, Krystal Burge, Vearl Haynes, Jean Liss, Dwayne Patterson, Kevin Schleeter, Chuck Stuart, Janet Watson.

DIRECTORS ABSENT: None

MEMBERS PRESENT: Scott Brackett, Richard Christman, Alex Dom, Mike Dom, Paul Gaines, Dick MacDonald, Patrick Otto, Steve Pebley; Mike Taylor.

MEMBERS ABSENT: Tom Clark; Dan Del Monaco, Zane Fawson, Richard Hamilton, Richard Holmstrom, Tom McLarty, Lynne Peterson; Martin Swanty.

OTHERS PRESENT: Jeffrey Goldberg, Mayor Richard Anderson, Gene Windham, Ken Howell, Jaime Scott Stehly.

STAFF PRESENT: Brenda Chastain, Janie Platt, Bob Riley.

The meeting was called to order by the President, Krystal Burge.

Public Input: Mayor Richard Anderson stated the attorney general had declined the request for assistance to review the lease agreement between the City and Kingman Airport Authority as this matter was not under the power of the AG's office. He stated that the Council members would ask the City Attorney to review the matter further and possibly hire outside legal counsel.

Approval of Minutes: On motion by Michael Blair, seconded by Jean Liss, the Minutes of the September 15, 2016 Board of Directors meeting were approved as presented.

Approval of Accounts Payable: On motion by Vearl Haynes, seconded by Michael Blair, the Accounts Payable for September 2016 was approved as reviewed and presented by the Finance Chair.

Committee Reports:

- a) **Airfield Committee:** Jean Liss, Committee Chair reported there had been a meeting and the items discussed were on the agenda for action.

- b) Industrial Park Committee: Mike Blair, Committee Chair reported there had been a meeting and the items discussed were on the agenda for action.
- c) Finance Committee: Vearl Haynes, Committee Chair reported there had been a meeting and the items discussed were on the agenda for action.

Old Business:

On **motion** by Michael Blair, seconded by Janet Watson, the directors present voted to go into executive session to discuss those items on the agenda pertaining to leases.

Upon reconvening into regular session, on **motion** by Janet Watson, seconded by Dwayne Patterson, the directors present voted to approve the Amendment to the Contract with Haley & Aldrich relating to the Dross Site Remediation.

On **motion** by Jean Liss, seconded by Michael Blair, the directors present voted to approve the Agreement with the City of Kingman relating to the Dross Site Remediation.

On **motion** by Michael Blair, seconded by Chuck Stuart, the directors present voted approve the Letter of Engagement with CliftonLarsonAllen for professional accounting services, contingent upon the incorporation of the recommended changes from the Airport Authority's legal counsel.

On **motion** by Michael Blair, seconded by Vearl Haynes, the directors present voted to approve the contract with HintonBurdick CPAs for annual auditing services, contingent upon the incorporation of the recommended changes from the Airport Authority's legal counsel.

New Business:

On **motion** by Michael Blair, seconded by Jean Liss, the directors present voted to approve a lease with Trainco for the truck terminal building at 4905 Interstate Way at the appraised value of \$2,000 per month for a period of two years with a two year renewal option.

On **motion** by Jean Liss, seconded by Kevin Schleeter, the directors present voted to approve the lease with Kingman Airline Services for Hangar E (aka "Museum"), located at 4540 Flightline Drive at a lease rate of \$1,500 per month for a period of five years with a five year renewal option and a 3% rent annual increase and KASI will be responsible to make any improvements or further secure the structure.

On **motion** Jean Liss, seconded by Chuck Stuart, the directors present voted to authorize expenditure of up to \$10,000 from contingency funds to repair the sliding vehicle gate between Hangars A & B.

On **motion** by Michael Blair, seconded by Dwayne Patterson, the directors present voted to authorize expenditure of up to \$14,000 from contingency funds to the ADEQ Voluntary Remediation Program relating to the dross clean-up.

Executive Session:

Directors & Staff's Report:

Staff announced Big Industrial would host an open house/ribbon cutting at the old Southwire building from noon until 5:00; October is Manufacturing Month and KAMA hosted 55 high school students; ADOT pavement preservation of RW 3/21 and Taxiway A is scheduled for the first of the year; Website should be up and running at the beginning of the year.

There being no further business or discussion, on **motion** by Janet Watson, seconded by Michael Blair, the meeting was adjourned.

Signed: /s/ Krystal Burge, President

Attest: /s/ Michael Blair, Vice President