

MINUTES OF THE MEETING
Of
KINGMAN AIRPORT AUTHORITY, INC,
BOARD OF DIRECTORS
January 21, 2016

A regular meeting of the Board of Directors of Kingman Airport Authority, Inc. was held on January 21, 2016 commencing at 4:37 P.M. in the Airport Authority Conference Room, 7000 Flightline Drive, Kingman, AZ pursuant to duly mailed and posted notice.

DIRECTORS PRESENT: Krystal Burge, Michael Blair, Michael Dom, Vearl Haynes, Chuck Stuart, Jean Liss.

DIRECTORS ABSENT: Kevin Schleeter, Donald Stetson.

MEMBERS PRESENT: Scott Brackett, Thomas Clark, Dan Del Monaco, Alex Dom, Zane Fawson, Paul Gaines, Dick McDonald, Dwayne Patterson, Michael Taylor, Janet Watson.

MEMBERS ABSENT: Richard Hamilton, Richard Holmstrom, Thomas McLarty, Thomas Orr, Stephen Pebley, Martin Swanty.

OTHERS PRESENT: Richard Cristman, Gene Kirkham.

STAFF PRESENT: Dave French, Brenda Chastain, Janie Platt, Robert Riley.

The meeting was called to order by the President, Krystal Burge.

Public Input:

Gene Kirkham introduced himself as a liaison for the City of Kingman, Economic Development Marketing Commission.

Janet Watson commented she enjoyed the open house presented by the Navy, featuring the T6s.

On **motion** by Jean Liss, seconded by Vearl Haynes, the directors present voted to approve the Minutes of the November 5, 2015 Special Board of Directors meeting as presented.

On **motion** by Vearl Haynes, seconded by Jean Liss, the director present voted to approve the November 2015 and December 2015 Accounts Payable as presented.

Committee Reports:

Airfield Committee: Jean Liss, Committee Chair, reported there was a meeting and the items discussed were on the agenda for further discussion.

Industrial Park Committee: Michael Blair, Committee Chair, reported there was no meeting.

Finance Committee: Vearl Haynes, Committee Chair, reported there had been a meeting and the items discussed were on the agenda for further discussion.

Old Business: None

New Business:

On **motion** by Michael Blair, seconded by Jean Liss, the directors present voted to acknowledge and accept the FY 2012-2015 Audit as presented by Clifton Larsen Allen, CPA.

During discussion, the Directors present stated that consideration of a different firm for year-end closing be used and that procedures for internal controls and in-house improvements be recommended by staff and brought before the Board in the next few months for discussion and possible action.

On **motion** by Vearl Haynes, seconded by Michael Blair, the directors present voted to accept the offer from ADOT Aeronautics to include pavement preservation on Runway 3/21 during the 2017 FY and authorized \$53,326 as the Authority's local match from contingencies.

On **motion** by Michael Blair, seconded by Chuck Stuart, the directors present voted to authorize AOS #16-01 with Coffman Associates in an amount not to exceed \$7,360 to coordinate the final process for the acquisition of state land for Runway 21 RPZ.

On **motion** by Chuck Stuart, seconded by Jean Liss, the directors present authorized another one (1) year renewal on Gary Rucker's lease through December 31, 2016 at the current, plus 3% increase effective July 1, 2016.

On **motion** Michael Blair, seconded by Jean Liss, the directors present acknowledged the Memorandum of Understanding (MOU) between the Airport Authority and the Navy Training Wing FOUR (TRAWING 4), user fees of \$1.00 per operation landings fees from January 11, 2015 through March 9, 2016, unless this TRAWING 4 detachment is extended.

On **motion** by Chuck Stuart, seconded by Michael Blair, the directors present authorized staff to expend up to \$2,000 to purchase new and replace two old computers.

On **motion** by Michael Blair, seconded by Jean Liss, the directors approved staff's request for an early cancellation of the lease between Aero Flite (T-Hangar 4800 Flightline Drive/expires August 31, 2016) and the Airport Authority, allowing for a possible new tenant.

Directors & Staff Report:

Staff reported there was movement at the Guardian Fiberglass facility where they are warehousing recycled paper insulation.

Adjourn:

On motion by Vearl Haynes, seconded by Michael Blair, there being no further business or discussion, the meeting was adjourned.

Signed: /s/ Krystal Burge, President

Attest: /s/ Chuck Stuart, Secretary

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